

WELLNESS DIRECTOR*

2014-2015:

- Community Needs Assessment
- Wellness Education and Outreach
- Wellness Site Integration at RHS
- Building Relationships and Partnerships with Students, Staff, Parents and Community Partners
- Design Wellness Center Model for TUHSD and Redwood

2015-2016:

- Launch, Hire and Train Wellness Center and Wellness Team at Redwood
- Lay groundwork for Wellness at next school site identified
- Administer the Wellness Center(s)
 - Create data collection platform
 - Establish and oversee Wellness evaluation plan
 - Oversee Wellness budget
 - Grant writing and fund raising
 - Create training series for community partner
 - Develop program policies and procedures
 - Oversee legal including consent and confidentiality and HIPAA/FERPA
 - TUHSD Policy and ED Code adherence and implementation
 - Develop social emotional learning curriculum in partnership with Social Issues and other departments
 - Develop Wellness Youth Development Program
 - Develop Wellness curriculum for district wide use
 - Coordinate parent education and outreach
 - Coordinate staff professional development and outreach
 - Oversee and supervise internship program
 - Wellness Advisory Board
 - Communications and outreach plan
 - Student advisory council
 - Relationship building and communication with key stakeholders
 - Oversee District Wellness Website Development
 - Develop Wellness Strategic Plan

* Please see official Wellness Director Job Description for additional duties and responsibilities