

Professional Expert Agreement

A Site/Department completes this section

Note: All Professional Expert work require clearances and other employment documents. Allow, at least, two weeks prior to the stated start of this agreement to obtain clearances.

The Tamalpais Union High School District agrees to contract with _____ for services to be performed during the period beginning _____ and ending _____. This agreement is for services which do not meet the criteria for Independent Contractors and will be paid through the payroll system. All payments will be reported as taxable compensation on the W-2 statement of earnings with applicable payroll tax deductions taken at the time of payment.

Services to be performed include: _____

Do the services require a valid CA teaching credential? Yes No

Payment will be made as follows (choose one):

Monthly Timesheet at the rate of \$ _____ per hour or \$ _____ per day for an amount up to \$ _____
 equal monthly installments for a total of \$ _____
 Automatically at the end of period indicated above for a total of \$ _____

Budget #: _____

Site/Department Administrator

Date

Signature

B Professional Expert completes this section

It is understood that this agreement provides for temporary services by the professional expert. No employment rights or benefits are associated with these services.

Do you possess a valid CA teaching credential? Yes No

Are you presently a member of STRS? Yes No If no, are you a retiree from STRS? Yes No

Are you presently a member of PERS? Yes No If no, are you a retiree from PERS? Yes No

Professional Expert Signature

Date

C Human Resources completes this section

Forms: W4 DE4 I9 Required Documents

Fingerprint clearance on file: Effective date _____ TB clearance on file: Effective date _____

Human Resources Administrator Signature: _____ Date: _____

D Business Office completes this section

Business Services Administrator Signature: _____ Date: _____