

Tamalpais High School

Established 1908

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J.C. Farr, Principal Karin Hatton, Assistant Principal Kaki McLachlan, Assistant Principal Connor Snow, Assistant Principal

August 2019

Greetings Tamalpais High School Families,

Welcome to the 2019-20 school year! I am both honored and privileged to serve as your principal for the fourth consecutive year. I am confident that we will work collaboratively to ensure that our students and staff reach their greatest potential. Tamalpais High School is an amazing community consisting of outstanding students, a committed staff and a supportive community. Together we will foster "Tam-Unity", an environment where ALL students and staff feel welcomed and included in our school community. I am excited to meet each of you and I look forward to what we will accomplish together.

To ensure a smooth start to the semester, please read this letter carefully and review all the documents in the summer mailing packet. These items are available online at www.tamhigh.org under About Us > 2019/20 School Year Information, or you can pick up forms in the Main Office, Wood Hall. Please refer to our website throughout the year for current information, calendars, and the daily bulletin. For frequent updates, please visit my Twitter page, @tamhighprin.

Date	Event	Details
<p>Friday, 8/16</p>	<p><u>Freshmen Orientation, Gus Gym 7:55 am</u> Freshmen will receive an overview and introduction to Tam High by Senior and Junior Link Crew Leaders. The leaders will host team-building activities, answer questions, and give tours of the campus. The PTSA will provide lunch which will be followed by an opportunity to return important school forms, take photo IDs, and pick-up a class schedule.</p>	<p>Freshmen/Link Crew Orientation:</p> <ul style="list-style-type: none"> ● 7:55 am - 12:00 pm in Gus Gym ● 8:00 am - 9:00 am Welcome Coffee for Freshmen parents in the Student Center. <p>BBQ lunch:</p> <ul style="list-style-type: none"> ● 12:00 pm-12:30 pm <p>Photos/Schedule Pick-Up/Photo ID:</p> <ul style="list-style-type: none"> ● 12:30pm-3:00 pm Ruby Scott Gym <p>Welcome Activities</p> <ul style="list-style-type: none"> ● 12:30-3:00 pm various locations
<p>Tuesday, 8/20</p>	<p><u>Schedule Pick-Up (10th-12th grades) in Ruby Scott Gym from 9:00am -1:00pm</u> Please observe the following directions:</p> <ul style="list-style-type: none"> ● Arrive at your assigned time by grade level and last name. ● Return forms from summer mailer ● Take your photo ID ● Be sure to enter emergency information online prior to schedule pick-up day 	<p>10th Grade</p> <ul style="list-style-type: none"> ● 9:00am - 10:15am <p>11th Grade</p> <ul style="list-style-type: none"> ● 10:30am - 11:45am <p>12th Grade</p> <ul style="list-style-type: none"> ● 12:00pm - 1:00pm <p>New 10th - 12th graders may attend a brief orientation at 2:00pm. Please meet outside Gus Gym by the flagpole after you pick up your schedule, get your ID and return forms.</p> <p>New 9th graders unable to attend Freshman Orientation on the 16th can attend a freshman only mini-orientation at 2:00pm. Please meet outside Gus Gym by the flagpole after you pick up your schedule, get your ID and return forms.</p>

		Contact Abbey Levine (alevine@tamdistrict.org) to sign up.
Wednesday, 8/21	<u>First Day of School, 8 am-2:25 pm</u> 8/21: All classes meet (Periods 1-7) 8/22: Block Schedule (1-4) 8/23: Block Schedule (5-7 and tutorial) See website for bell schedule	If you miss the Friday/Tuesday pick-ups, arrive promptly at 7:30am on 8/21 in Room 2020 to return forms and pick up class schedules.

To receive a class schedule: Complete emergency information online **prior to schedule pickup day**. Students must also have a photo taken for their school ID and turn in a Parental Annual Notice form to receive a class schedule. Parents may not pick up schedules for their student.

Classes have been scheduled and staff hired based on prior student selections. Therefore, schedule changes are extremely limited and priority will be given to 1) new students, 2) changes in credit status from summer programs, and 3) computer errors, in that order. Classes will not be changed based on teacher preference. Students with schedule problems should email their counselor with the specific problem with their schedule. Only if the schedule says “see your counselor” should you come to the Counseling Office. Students must follow their given schedule until the counselor verifies a change.

Important Points and Reminders:

- **New Cell Phone Policy:** THS requires that during all classes all student cellphones must be in the silent or sleep position and placed in a cell phone holder, of the teacher’s choosing. However, the teacher can give permission for cellphones to be used for academic purposes. Exceptions can be given for medical reasons.
- **EMERGENCY CONTACT** information **For 10th-12th Grades ONLY** must be entered online. Instructions from the District Office will be mailed in early August. Each school year, student information must be verified by parents/guardians prior to schedule pick-up day. **A class schedule will not be issued to a student unless the required family contact information has been entered online.**
- Please return a signed **Parental Annual Notice** form and get a photo ID on schedule pick up days.
- Student IDs are free -- purchasing pictures is optional. If you would like to order school pictures from Lifetouch, please go to their website at mylifetouch.com and enter the Tam school code BY419249Q0. Questions about photo orders? Go to mylifetouch.com or call 1-866-955-8342.
- The PTSA and Tam High Foundation welcome you! Please read our emails & fliers and visit our website to find out how to get involved with our Tam High parent organizations. There will be a welcome coffee for parents on Freshman Orientation Day (August 16) in the Tam High Student Center from 8-9:00 am. Everyone is welcome. Thanks for your support of Tam High!
- Tam is a closed campus except during lunch. For safety reasons, students are required to carry their photo ID card at all times and be prepared to show it when requested by a school official. Non-Tam students are not allowed on campus during school hours. All visitors must check in at the main office.
- The Tam Library is open for students Monday-Friday at 7:30 am, and after school until 7:00 pm Monday through Thursday.
- Student parking at Tam is limited. Parking permit request forms must be submitted to the Assistant Principals’ Office. Tam is not required or equipped to provide parking for all students. Tam High is not responsible for parking tickets issued to those who park illegally. Please come to the Assistant Principals’ Office for complete policy information and forms.

- To ensure clarity about school policies, please take time with your student to read through the ***Student-Parent Handbook*** which is available on-line at tamhigh.org. Please pay particular attention to the sections on attendance, graduation requirements, and discipline.

Please note that Back to School Night is scheduled on Thursday, September 5, at 6:00 p.m. Parents, please mark your calendars. This is a great opportunity to meet teachers and administrators, and familiarize yourself with the campus. I am excited to get the year started and I am thrilled to welcome you to the Tam family.

In the spirit Tam-Unity,

J.C. Farr
Principal