

Minutes

Tamalpais Union High School District Parcel Tax Citizens Oversight Committee (PTCOC) Wednesday, October 6, 2021 8:30-10:30am

Given the current COVID-19 environment, the public meeting will be held remotely via Zoom web-conferencing at this link: <https://tamdistrict-org.zoom.us/j/99021483965?pwd=NDJBVk1jQng0c05rSGhTTzhkcWxLdz09>

Committee Members:

Robin Moses - Chairperson
John Richard - Vice Chairperson
Jennifer Ginsburg
Tammy Wilks Kornfeld
Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary
Lorie Perez, Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

[Click here](#) for agenda materials:

Agenda:

1. Call to Order

The meeting was called to order at 8:35am

Zoom Link: <https://tamdistrict-org.zoom.us/j/99021483965?pwd=NDJBVk1jQng0c05rSGhTTzhkcWxLdz09>

(please mute your audio when not speaking)

2.0 Discussion/Action Items

2.1) Take action to approve '2020-21 Annual Report on Measure J'

Per TUHSD PTCOC bylaws, an Annual Report produced by the PTCOC is to be presented to the TUHSD Board of Trustees, currently scheduled for October 12th, reviewing and confirming that the district expenditures of Measure J were expended as authorized by the voter-approved ballot measure language.

Format for Annual Report to Board in October:

- Formal written report - [linked here](#)
The focus is only on Measure J, with oversight responsibilities for the 2020-21 year. Measure M was not in effect until 2021-22. Measure M is fully effective moving forward.
- Exhibit showing teacher positions funded by Measure M proceeds
 - Full annual expenditures for 2020-21 - [linked here](#)
Corbett reviewed the Annual Report and the spreadsheet of expenditures with the committee and it will be presented to the Board on October 26, 2021. He confirmed that we received positive financial audits for the previous fiscal year and that we are spending all our funds in accordance with the voter approved ballot language.

2.2) Discuss 1) 2021-22 TUHSD Budget Adoption & 2) 2020-21 Unaudited Actuals budget report presentation

- 2021-22 Budget Adoption [slidedeck](#) - June 8, 2021
Corbett explained the Summary of Multi-year projections and an overall positive budget. He explained how Covid funds were incorporated into the budget and accounted for.
TFT settled in April 2021 for 2020-21, 2021-22 and 2022-23, extending the class size MOU 2 more years. This results in 2 additional students in each class compared to three years ago, and was set to expire in June 2022. 2023-24 does not reflect salary increases but we do have surplus to work with. TUHSD provided one time compensation to teachers. We didn't spend all budget expenditures available due to being closed the majority of last year.

Corbett noted that we have hit peak enrollment and we need to make sure the community understands that the decrease in enrollment and staffing does not mean a decrease in programming for students. Corbett shared that only 31 students in the district are participating in remote learning.

- 2020-21 Unaudited Actuals report [slidedeck](#) - September 14, 2021
These are the last major “look back” at the previous fiscal year. Since we did not spend all the funds budgeted, it gets added to the beginning fund balance of the reserve for the upcoming year. Overall changes between Estimated Actuals and Unaudited Actuals provide savings.

2.3) Take action to approve Minutes of the March 31, 2021 PTCOC Meeting

- See link to ‘agenda materials’ at the top of this page for [draft Minutes](#)
Levinson made a motion to approve and seconded by Richard for approval of the minutes of the March 31, 2021
All in Favor – Ayes

3.0 Informational Items:

3.1) Brief COVID-19 & TUHSD school re-opening update

Corbett shared that we have had zero school-based transmissions but there have been some athletic transmissions. It’s been stressful for sites trying to get back to normal. Contact-tracing takes about 5 hours of labor for each exposure. The Governor has ruled that all students be vaccinated by July 1, 2022 and he reserves the right to do it sooner, maybe as early as January 2022. All staff are required to provide proof of vaccination status or submit to weekly testing. The state has expanded universal meals to all students. We went from 1000 to 4000 student meals per day.

3.2) TUHSD Facilities Master Planning (FMP) process beginning this Fall

Starting this fall, we will have a series of FMP meetings to discuss with staff, departments and the community about the infrastructure needs of the district. We have not had a current FMP in place for a long time. We have significant infrastructure needs, i.e., roofing, HVAC, solar, irrigation, ADA issues. \$243,000,000 in needs have already been identified and that is not exhaustive.

TUHSD has hired the large architectural firm PBK-WLC to facilitate the FMP development process with community engagement.

3.3) Review PTCOC Communications protocols

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>

Protocols and Brown Act reviewed

4.0 Future Agenda Items

At this time, PTCOC members may request future agenda items for consideration by the Chairperson and Vice Chairperson

Election of new Chairperson and Vice-chairperson

5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

None.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

6.0 Next Meeting

Date: March 30, 2022 from 8:30-10:30am in Kreps Conference Center (or via Zoom as appropriate)

7.0 Adjournment

9:40am

*The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.
The public is encouraged to attend.
For more information or any accessibility needs,
please call Lorie Perez, Administrative Assistant, at 415-945-1037*