

# Minutes

**Tamalpais Union High School District**  
**Parcel Tax Citizens Oversight Committee (PTCOC)**  
**Wednesday, September 30, 2020**  
**8:30-10:30am**

Given the current COVID-19 environment, the public meeting will be held remotely via Zoom web-conferencing at this link: <https://zoom.us/j/94903288804>

## **Committee Members:**

Robin Moses - Chairperson  
John Richard - Vice Chairperson  
Jennifer Ginsburg  
Tammy Wilks Kornfeld  
Bill Levinson

## **TUHSD Staff:**

Corbett Elsen, Chief Financial Officer & PTCOC Secretary  
Lorie Perez, Administrative Assistant of Business Services

## **Our Mission:**

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

**NOTE:** Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

**Agenda:**

[Click here](#) for agenda materials:

## **1.0 Call to Order - meeting called to order at 8:30am**

Zoom Link: <https://zoom.us/j/94903288804> (please mute your audio when not speaking)

## **2.0 Discussion/Action Items**

### **2.1) Take action to approve '2019-20 Annual Report on Measure J'** (linked here)

Per TUHSD PTCOC bylaws, an Annual Report produced by the PTCOC is to be presented to the TUHSD Board of Trustees, currently scheduled for October 13th, reviewing and confirming that the district expenditures of Measure J were expended as authorized by the voter-approved ballot measure language.

Format for Annual Report to Board in October:

- Formal written report - [linked here](#)
  - Robin requested Corbett walk everyone through the 2019-2020 Annual Report.
  - Corbett walked everyone through the report with highlights and specifics to Measure J
- Exhibit showing teacher positions funded by Measure J proceeds
  - Full annual expenditures for 2019-20 - [linked here](#)
    - Corbett explained the position control spreadsheet
  - Partial pro-rated expenditures for 2018-19 from 11/7/18 through 6/30/2019 - table embedded into report
    - Corbett discussed the partial pro-rated expenditures for 2018-19
    - Jennifer asked with regard to exemptions, do they typically change from year to year with people moving or forgetting to file and does the 5.3 million that Measure J provides annually, could that be higher or lower every year?
    - Corbett explained that it is not a fixed number and the new senior exemptions total revenue does not increase by 3% each year. 3% is built into the dollar amount charged each parcel
    - Bill asked if the County is unable to collect the tax money, does the district get the money upfront?
    - Corbett said Marin County is a TETER district. 1/3 of counties in CA are and monies are held at the County Treasury. The County guarantees what we are legally supposed to get
    - Robin made a motion to approve the report.
      - Bill approved the motion to be approved
      - Tammy seconded the motion.
      - All in favor - Ayes
    - Robin and John will present the report to the board on October 13, 2020

## **2.2) Discuss 1) 2020-21 TUHSD Budget Adoption & 2) 2019-20 Unaudited Actuals budget report presentation**

- 2020-21 Budget Adoption [slidedeck](#) - June 2, 2020
  - The team reviewed the 2020-21 Budget Adoption
  - Robin asked if it included step and column increases and Corbett explained those estimates were built into the budget
  
- 2019-20 Unaudited Actuals report [slidedeck](#) - September 8, 2020
  - The team reviewed the Unaudited Actuals
    - Bill asked if Measure J failed, is there another election the district can choose? Corbett said March 2022 is a state/national election date. Additionally, the district could hold a Special Election, but the District would bear the entire estimated \$800,000 cost of the election.
    - Robin also asked what budget is submitted to the County and Corbett said the blue budget was submitted
    - Bill asked what the capital outlay bond interest and redemption fund is. Corbett said that is the one fund the district does not have access to. It is held at the County treasury and they process all the proceeds from previous bonds paid. Capital Outlay is used for larger facility funds, i.e., pool repair, new athletic turf, etc.
    - Bill asked where do the funds come from? Corbett explained from the General Fund. Each year the General Fund transfers out the annual contribution.

## **2.3) Take action to approve Minutes of the April 1, 2020 PTCOC Meeting**

- See link to 'agenda materials' at the top of this page for [draft Minutes](#)
  - Robin made a motion to approve the minutes of the April 1, 2020 minutes
    - Tammy approved the motion to approve
    - Bill seconded the motion
    - All in favor - Ayes

## **3.0 Informational Items:**

### **3.1) Measure M information only**

- Measure M is on the November 3rd ballot, which is a 'straight-renewal' of the combined Measure J & B tax amounts
- 2/3rd or 66.67% 'yes' votes needed for parcel tax passage in California
- If Measure M passes, it would immediately replace both Measures J & B, which are both scheduled to expire together in June 2022
- If passed, PTCOC oversight would shift from Measure J to Measure M with the same bylaws and responsibilities
- TUHSD Board Resolution 20-2 authorizes the placement on the November election - [linked here](#)
  - Corbett reviewed high-level informational reminders: Measure M is on the November 3rd ballot. He explained that it is a straight renewal that combines Measures B & J tax amounts. Straight renewal means no increase, the same amount with all the same exemptions that the district

has had in our parcel tax measures, with the same 3% annual inflator. As is all parcel tax in CA, it does require  $\frac{2}{3}$  of yes votes or greater. If it passes, it would immediately replace Measures B & J. It has the same oversight components, so the work we are doing now on Measure J would transfer over to Measure M

- Open for group discussion
- Jennifer provided an objective comment that she is Co-chair of Measure M along with Dana Linker-Steele and if anyone on the team has any non-objective questions about Measure M, you can contact her outside this forum and she will be happy to talk to you off district time about any questions you may have that are not appropriate here
- Bill said if it doesn't pass, TUHSD has to go to a 6 period day, it won't be the same TUHSD, we will be like everyone else
- Robin asked where it would be on the ballot and Jennifer said she did not know, that it would probably be different for everyone as ballots are different area to area
- It was noted during group discussion that it may be weeks before we know the outcome of Measure M due to the high volume of absentee ballots that are expected this year

### **3.2) Brief COVID-19 & TUHSD school re-opening update**

- Corbett reviewed the tier system for each county. Marin County has moved from purple to red @ 10 days ago, which removes some restrictions. After 2 weeks in the red, schools can reopen and have some in person instruction. We have feeder districts who are beginning school next week. High schools are more complicated. 2000 students at RHS shifting over 7 periods crossing hallways which raises concerns from a safety perspective. We need to negotiate working conditions with our teachers union. We did have an agreement in mid-July, but with the surge in covid-19 in July, the teachers voted down the MOU we negotiated. We've been back at it, with updated guidelines from the state and county and we are actively negotiating with the teachers to make sure they have everything they need to feel comfortable. The scheduling is extremely complicated at the high school level. Per state law, any teacher or staff member who has a note from their doctor showing that they are at risk from covid-19 have a right to opt out. We are wrestling with how to make sure we can do it safely, effectively and have enough available teachers.
- Are there any questions?
- Robin said it may be a little early to ask because grades are still coming in, but how are things going? Corbett said it depends on who you are asking. For some it's going well and for others it is not. A lot may come down to resources at home, learning environment at home. Students who have the ability to focus well and access the screen, it works well. For students of color, with emotional challenges, with technology or social economic challenges, it exacerbates the challenges that were already there. We are trying to prioritize phasing onto campus those students who are most impacted asap.
- Corbett talked about the \$2.5 million one-time funding that TUHSD received due to covid-19 from the federal CARES ACT. A large portion has gone to technology for chrome books and wifi home hotspots, PPE, professional development for teachers and continue to provide meals to

our families and community. Each site has an allocation of that where they can work with teachers to provide materials for activities at home

- Tammy asked Corbett if he sees the high school students internalizing the guidelines for social distancing and avoiding large gatherings? Is there any education going on with them and what degree is their committee to keeping the community safe when they do go back? Great question. We know that adolescents like to challenge rules. Staff have reported that for short allowable events at school, they have been surprised that there has been adherence to social distance. But that is very different from being in a classroom for 4-5 hours is very different.

### **3.3) Review PTCOC Communications protocols**

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>
- Robin briefly went over this. Corbett reminded everyone that part of the goal is to be a transparent entity for the broader community. Everything anyone communicates is on the website.

### **4.0 Future Agenda Items**

At this time, PTCOC members may request future agenda items for consideration by the Chairperson and Vice Chairperson

- Robin asked is there were any agenda items for the March 31, 2021 meeting and to let Corbett, Lorie or herself know if there are
- Jennifer asked for clarification that if Measure M passes, this committee becomes the combined citizens oversight for what is Measure J and M which is the new funding, so that just rolls over. If it does not pass, we stay with Measure J through the shelf life. Corbett confirmed that we are the Measure J oversight committee until Measure J ceases to exist. The only thing that would end that would be the passing of Measure M. Measure J does not expire until June of 2022.

### **5.0 Public Comment on Non-Agenda Items**

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

There was no public comment

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

### **6.0 Next Meeting**

Date: March 31, 2021 from 8:30-10:30am in Kreps Conference Center (or via Zoom as appropriate)

### **7.0 Adjournment**

**Meeting was adjourned at 9:35am.**

*The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.*

*The public is encouraged to attend.*

*For more information, please call Lorie Perez, Administrative Assistant, at 415-945-1037*