

**TAMALPAIS UNION HIGH SCHOOL DISTRICT**  
Larkspur, California

**CONFIDENTIAL CLASSIFIED MONTHLY SALARY**  
RANGES AND SCHEDULE  
**2023-24**

*(Amounts reflect a 6% increase from the 2022-23 salary schedule)*

| <u>JOB TITLE</u>                                | <u>SALARY RANGE</u> |
|---|---------------------|
| Administrative Secretary-Finance & Facilities   | 24.0                |
| Administrative Secretary-Human Resources        | 24.0                |
| Executive Assistant to Superintendent and Board | 27.0                |

SALARY SCHEDULE  
(Medical cap = Kaiser composite\*)

| <b>Range</b> | <b>Step 1</b> | <b>Step 2</b> | <b>Step 3</b> | <b>Step 4</b> | <b>Step 5</b> | <b>Step 6</b> | <b>Step 7</b> | <b>Step 8</b> | <b>Step 9</b> | <b>Step 10</b> |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 24.0         | \$6,191       | \$6,500       | \$6,822       | \$7,166       | \$7,523       | \$7,894       | \$8,288       | \$8,703       | \$9,138       | \$9,595        |
| 27.0         | \$7,166       | \$7,523       | \$7,894       | \$8,288       | \$8,703       | \$9,138       | \$9,595       | \$10,075      | \$10,579      | \$11,108       |

BENEFITS

Confidential employees receive the same Holidays, Vacation Allowances, Leaves and Absences, Longevity Pay and Health and Welfare Benefits as in the current classified contract. Confidential employees receive two additional "confidential release days". Confidential employees do not pay into State Disability Insurance (SDI)

The District IRC 125 Plan contribution shall be \$25 per month for each full time confidential employee. The employer contribution may be designated by the employee for any appropriate IRC 125 benefit, including the payment of medical insurance costs not covered by the District or may be taken in cash. The employer's \$25 per month compensation is not creditable compensation for PERS purposes. Part time employees shall receive the proportional amount of the \$25 per month as defined in the current classified contract

\* Health & Welfare cap is \$20,000 if hired on or after May 9, 2019.