



# Tamalpais Adult School

375 Doherty Drive, Larkspur, CA 94939  
 Phone: (415)-945-3780 Fax: (415) 945-1031  
[www.tamdistrict.org](http://www.tamdistrict.org)

*Tamalpais welcomes all students and provides equal access to a continuum of educational services to support academic, career and personal goals.*

## Request for transfer to Tamalpais Adult School

High School Diploma and GED preparation classes are available to all adult Marin County residents 18 and older.

<b>Student Name:</b>		<b>Date:</b>
Address:		<b>TUHSD School you are transferring from:</b> <input type="checkbox"/> Tamalpais HS <input type="checkbox"/> Archie Williams HS <input type="checkbox"/> Redwood HS <input type="checkbox"/> San Andreas HS <input type="checkbox"/> Tamiscal HS <input type="checkbox"/> Outside of TUHSD District
Date of birth:	Email:	
Phone:	Parent/Guardian Phone:	
Counselor:	Total Credits Earned:	

Please check if this student is: \*504 \_\_\_\_\_ \*Special Education \_\_\_\_ (attach plan)

**\*Special Education Students with active IEP's must show a change of placement IEP before transferring to Tam Adult School. Attach IEP, 504 plans if applicable**

**Reason for Transfer to Tam Adult School:** \_\_\_\_\_

### Indicate Program Pathway Requested

**TUHSD 5<sup>th</sup> Year Transfer (220 Credits):**

District students with "Senior Standing" are given authorization from their site principal to enroll in Tamalpais Adult School. Referring district high school will issue diploma upon completion of required outstanding credits. Student adheres to district graduation requirements.

**Tamalpais Adult School Diploma (200 Credits):**

Student transfers to Tamalpais Adult School to complete courses for an adult school diploma. \*Adult School diploma requirements differ from TUHSD high schools. Two-year of science is required and physical education is excluded from graduation requirements.

**GED Exam Preparation:**

Student transfers to Tamalpais Adult School to prepare and pass the GED examination. GED exam is given every Friday at Tam Adult. Sign-up at **GED.com**. California Department of Education emails GED transcript within 90 days of passing.

**Out of District Diploma:**

Student transfer to Tamalpais Adult School from a different school district. Completed credits are transferred back to referring school/district.

### Authorizing Signatures

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

High School Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Tamalpais Adult School Director: \_\_\_\_\_

Date: \_\_\_\_\_

Please complete other side

**HIGH SCHOOL  
COURSES IN PROGRESS**

Students are encouraged to finish all classes in progress prior to transfer.

Tamalpais Adult School may award credit for passing grades earned up until time of departure from high school.

**High School Classes in progress:**

Course title	Exit Grade

**Instructions:**

- ◆ This form must be completed and signed by the student, and principal or designee.
- ◆ Attach a copy of student IEP, 504 or General accommodation plan when applicable.
- ◆ Attach copy of student's exit grades and transcript.

**Submit this transfer form by Email or Fax to Isabel Farga, Adult Education Secretary.**

**Email: [ifarga@tamdistrict.org](mailto:ifarga@tamdistrict.org)**

**Fax: [415-945-1031](tel:415-945-1031)**