

**Tamalpais Union High School District  
Residency Requirement**

Dear Parents/Guardians of Incoming Students:

Welcome to the Tamalpais Union High School District. In order to process your student's registration, the district requires proof of residency at the time of enrollment, even if an older sibling residing at the same address currently attends school in the district.

California Government Code (sections 243 and 244) defines residency as the location where a person lives/sleeps/domiciles.

**There can only be one primary residence.**

You will need to submit a photocopy of **THREE DIFFERENT TYPES OF RESIDENCY PROOF FOR THE PRIMARY RESIDENCE** from the list below. You will sign the Residency Affidavit in person at Drake. **Without this documentation, your student will not receive a schedule on the first day of school.**

**PROOFS OF RESIDENCY**

(All must be in the name of the parent/guardian/caregiver and **must be no more than 2 months old**)

- **A complete PG&E bill.** Must include ALL PAGES and reflect the address of your residence.
- **A complete telephone bill.** This must include pages 1-4 of the telephone bill for the number indicated on your registration form. The bill MUST reflect your street address to be acceptable.
- **A current, dated lease agreement.** Lease must show the address with lessor-lessee-realtor names and signatures. Lease extensions, handwritten leases and grant deeds are not acceptable.
- **Income tax return.** The first page of your most recent income tax return (figures may be blocked out) on which appears your home address.
- **A copy of your California driver's license showing your current address**
- **A copy of a current water bill**
- **A copy of a current garbage bill**
- **A copy of a current cable/satellite bill**

**ATTENTION PARENTS WHO USE P.O. BOXES FOR MAIL DELIVERY**-California State Law and Board Policy reflect that your name and actual street address must appear on any documentation submitted for the purposes of residency proof. Therefore, we suggest you provide a copy of your entire PG&E and water, cable or garbage bills. Even though these bills are mailed to your P.O. Box, they reflect residence served.

For questions at Sir Francis Drake High School, please contact: Sandy Howard, counseling secretary, 415-458-3434.