

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
Tamalpais Union High School District**

September 10, 2019

Kreps Conference Room
395 Doherty Drive, Larkspur, California
Phone (415) 945-1020 - FAX (415) 945-1026
www.tamdistrict.org

Attendance

Trustees

Leslie Harlander
Karen Loebbaka
Dan Oppenheim
Cynthia Roenisch
Absent: Kevin Saavedra

Student Trustees

Matty Darragh-Ford, Drake High School
Kara Kneafsey, Tamalpais High School
Charlotte Pearson, Tamiscal High School
Lauren Steele, Redwood High School
Devona Times, San Andreas HS

1. Call Meeting to Order

A quorum of the Board of Trustees of the Tamalpais Union High School District was not present at 4:00 p.m.

2. Student Trustee Orientation

The Student Trustee Orientation was cancelled due to a lack of quorum.

3. Approval of Closed Session Agenda

The Closed Session agenda was not approved, because of a lack of quorum.

4. Public Comments on Closed Session Agenda

There was no comment on the Closed Session agenda.

5. Recess to Closed Session in the Superintendent's Office

The Board of Trustees did not recess to Closed Session because of a lack of quorum.

A. With respect to every item of business to be discussed in closed session pursuant to Ed Code 35146:

1. Consideration of Confidential Student Matter

B. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54956.9(a)

C. With respect to every item of business to be discussed in closed session pursuant to Gov Code 54957.6:

6. Reconvene into Open Session

The Board of Trustees convened into Open Session at 6:16 p.m.

7. Announcement of Reportable Action Taken in Closed Session

There was no Closed Session and no reportable action.

8. Approve Agenda and Review Norms

Ms. Loebbaka read the board norms. Dr. Taupier asked to add an urgency item regarding field trip approval to the end of the Trustee Considerations agenda. M/S/C (Roenisch/Loebbaka), unanimously, to approve the agenda with the urgency item added.

9. Public Comment on the Consent Agenda

There was no public comment on the Consent Agenda.

10. Approval of Consent Agenda

Ms. Roenisch asked to remove and table Item 15.H. from the Consent Agenda. M/S/C (Loebbaka, Roenisch), unanimously.

11. Student Trustee Reports

Ms. Harlander welcomed back the five student trustees to their first board meeting of the 2019-20 school year.

Matty Darragh-Ford, Drake High School, reported on the first day of school activities, sports, and the new SLC (Small Learning Community) at Drake.

Lauren Steele, Redwood High School, reported on school activities and freshmen elections, as well as a program called "Breaking Down the Walls."

Kara Kneafsey, Tam High School, reported on classes and scheduling, new Administrators, sports attendance, and a change in PE uniforms.

Charlotte Pearson, Tamiscal High School, reported on the first school day assembly, new teachers, and class photos.

Devona Times, San Andreas High School, reported on the first day breakfast and lunch, a new leadership club, and other programs.

12. Hold Public Hearing: TFT Sunshine Articles for TUHSD Negotiations

Ms. Harlander recessed the meeting at 6:47 pm. Ms. Ann Jaime, TFT President, presented sunshine articles. There was no public comment.

13. Hold Public Hearing: Sufficiency of Instructional Materials and Take Action on Resolution #19-3 Certifying Sufficient Instructional Materials - ROLL CALL VOTE

The meeting was recessed again at 6:48 p.m., to allow for a public hearing. There were no public comments.

Motion Passed: The Superintendent recommends that the Board of Trustees adopt Resolution #18-7 certifying that all students in the Tamalpais Union High School District have sufficient textbooks and/or instructional materials for the 2019-2020 school year. Passed with a motion by Cynthia Roenisch and a second by Karen Loebbaka.

Yes Leslie Harlander

Yes Karen Loebbaka

Yes Dan Oppenheim

Yes Cynthia Roenisch

Absent Kevin Saavedra

14. Trustee Considerations

A. Take Action on the 2018-19 Unaudited Actuals Financial Report

Corbett Elsen, Chief Financial Officer, presented the report comparing the *estimated* actuals from June 2019 with the unaudited *actuals* for the 2018-19 budget. The variance of 1.97% falls within the "good" range of the accuracy goal. The Board asked questions and commended the Business Office for their work on closing the books for 2018-19. The independent auditors report will come to the Board in December.

Mimi Willard, Larkspur resident, made a public comment.

Motion Passed: The Chief Financial Officer recommends that the Board approve the 2018-19 Unaudited Actuals. Passed with a motion by Cynthia Roenisch and a second by Karen Loebbaka.

Yes Leslie Harlander

Yes Karen Loebbaka

Yes Dan Oppenheim

Yes Cynthia Roenisch

Absent Kevin Saavedra

B. Take Action on Gann Resolution No. 19-5

Mr. Elsen presented this required Resolution.

Motion Passed: Staff recommends that the Board approve Resolution No. 19-5. Passed with a motion by Cynthia Roenisch and a second by Dan Oppenheim.

Yes Leslie Harlander

Yes Karen Loebbaka

Yes Dan Oppenheim

Yes Cynthia Roenisch

Absent Kevin Saavedra

C. Discuss Global Studies Tahiti and Belize Field Trips

Mr. Elsen presented information on trip insurance cost for field trip swimming, an updated super-waiver, and asked for clarification on student/chaperone ratios. The Board continued their discussion (begun at the August 27th meeting) related to past practice and adherence to board policy, and requested an updated set of instructions clearly prohibiting swimming unless a life-guard is present.

D. Take Action on Revision to Administrative Regulation (AR) 6153 - District Sponsored Trips

The Board discussed adding language to AR 6153 to prohibit vaping, and adding specifics related to the Global Studies field trips. No action was taken at this meeting.

E. Discuss and Consider Resolution # 19-4 Authorizing the Issuance and Sale of Refunding Existing Bonds of TUHSD, and Approval of Forms Authorizing the Execution of Necessary Documents and Related Actions (ROLL CALL VOTE)

Mr. Elsen introduced Chet Wang and Laura Herrera of Keygent to present background and options to the Board related to refunding of existing bonds. Board members expressed their preference to lock in low rates now.

Public Comment:

Mimi Willard commented that this is a complicated process, considering the parcel tax renewal possibilities.

Motion Passed: Staff recommends adoption of Resolution 19-4 and approval of the corresponding draft forms in connection therewith. Passed with a motion by Karen Loebbaka and a second by Dan Oppenheim.

Yes Leslie Harlander
Yes Karen Loebbaka
Yes Dan Oppenheim
Yes Cynthia Roenisch
Absent Kevin Saavedra

F. Discussion of Potential Parcel Tax Renewal

Mr. Elsen reviewed a renewal timeline, and reminded the board of the significant impact of the parcel tax and how it is set to expire in June 2022. Dr. Taupier proposed a ten-year term renewal effective 2020-21, based on positive polling results to support the term and a \$190 increase. This amount was derived from budget analysis to maintain the programs our community values, and to balance the budget. The board discussed the potential parcel tax renewal but no new action was taken.

Mimi Willard, COST member, made public comments and suggested a square footage rather than a flat parcel tax is needed to garner support.

G. Review of Governance Handbook

This item was tabled, and no action was taken.

The Board added an urgency item to discuss a TEAM field trip which was not presented in time for the agenda. The board discussed the circumstances. M/S/C (Oppenheim/Loebbaka) unanimously, to approve the TEAM field trip on Sept. 24-Oct. 4, 2019.

15. Consent Agenda

A. Approve Minutes of the August 27, 2019 BOT Meeting

M/S/C (Loebbaka/Roenisch), unanimously.

B. Approve Minutes of the September 3, 2019 BOT Meeting

M/S/C (Loebbaka/Roenisch), unanimously.

C. Approval of Personnel Summary for September 10, 2019

M/S/C (Loebbaka/Roenisch), unanimously.

D. Ratify August 2019 Vendor Warrants

M/S/C (Loebbaka/Roenisch), unanimously.

E. Approve Purchase Orders Over \$40,000 - Fiscal Year 2019/20 (List #4)

M/S/C (Loebbaka/Roenisch), unanimously.

F. Ratify contracts over \$40,000

M/S/C (Loebbaka/Roenisch), unanimously.

G. Ratify contracts under \$40,000

M/S/C (Loebbaka/Roenisch), unanimously.

H. Approve Textbook/Supplementary Book List

This item was removed from the Consent Agenda and no action was taken.

I. Declare as Surplus and Authorize Book Disposal, Redwood High School

M/S/C (Loebbaka/Roenisch), unanimously.

J. Declare as Surplus and Authorize Book Disposal, Tamalpais Adult School

M/S/C (Loebbaka/Roenisch), unanimously.

16. Superintendent's Report

Dr. Taupier reported on Suicide Prevention Month events. She also mentioned an email sent out to parents regarding the dangers of vaping and recommendations from health officials.

17. Trustee Reports

Ms. Roenisch would like to have an agenda item on the process for board policy revisions, and an update on the student task force for the prevention of sexual assault.

Ms. Harlander would like to review vaping prevention, the school/law enforcement relationship, and cell phone usage and policy in the District.

Mr. Oppenheim would like a report on equity and achievement gap progress.

18. Public Comment for Items Not on the Agenda

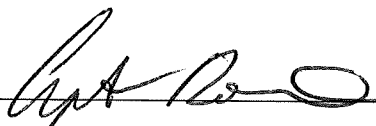
Barbara McVeigh, Fairfax resident and parent, spoke about environmental issues and how the Drake History textbooks do not cover the Carter and Reagan administration political actions and national union strike of 1981.

19. Conclusion

Ms. Loebbaka reflected on the Board's focus at this meeting.

20. Adjournment

The meeting was adjourned at 9:20 p.m.

Clerk  Date 9/24/19