

**Tamalpais High School Site Council**  
**Wednesday April 24, 2019**  
**Meeting Minutes**

**Members in Attendance:** *J.C. Farr, Suzi Andrews, Luc Chamberlin, Ben Cleaveland, Michelle Muir, Matt Wulfstat, Chris Adams, Sonia Saltzman, Tessa Pares, and Carol Craft*

**Guests:** Elaine Wilkinson, SOAR student team members Sandra Pula, Claire Ernst, and Wendy Stratton

**Call to Order:** Meeting called to order at 3:00 p.m. by Suzi Andrews

**Approval of Agenda:** *Motion to approve agenda; motion carries.*

**Public Comment:** Elaine Wilkinson from Tam High Foundation shared updates on the Major Grant Process; Monday 4/29 is the committee vote on the grant applications. Very excited about the process, it is part of the central mission of the Foundation, and captures the deep community support. The committee will be voting and will share decisions within 48 hours. The grants committee includes community members, J.C. Farr, and parents; they met to look at the grants and discuss needs and priorities through an academic, physical, and social-emotional well being lens. The THF received \$455,000 in grant requests.

Parent reps shared concern about the temporary counseling situation and opening. Parents also shared that class scheduling seemed to be going well.

**SOAR Team Presentation:**

The SOAR team presented on their May 22nd Breakthrough Day tutorial event. The event will be focused on racial literacy and include screenings of “I Am Not a Racist” for 10th graders. Breakout groups will look at white supremacy, microaggressions, and cultural appropriation.

**Wendy Stratton on CERT and ‘Tam High Emergency Preparedness Council’**

Wendy presented on the school’s safety plan, looking at active shooter, fire, and earthquake readiness planning. The site has partnered with parents, and local agencies including fire and police departments. The THS Safety Plan document establishes a detailed local procedure plan. The partnership is feeling effective and clearly stronger than it has ever been. The outcome of the plan is precise wording based on detailed conversations and focused site visits where factors were closely considered. The priorities were as follows: 1) Lockdown 2) Earthquake 3) Fire/Shelter in place. The biggest new change might be that for fires classes would shelter in place, unless they smell smoke or see flames, this is due to scenarios where shooters may trigger fire alarms to get students out of classes. The next key step is to practice procedures. April 28 there is a CERT training day and the sign up response has been strong. As previously mentioned a new classroom informational document will be a key tool and outcome. Site members suggested staff would benefit from a “model” teacher presentation about how to discuss these issues with your class, and that students would benefit from tutorial presentations about how to prepare for these scenarios.

**Principal's Report:**

J.C. updated the council that there are two counseling positions open. Lisa Guliani will be taking over Carol Craft’s position and there will be a data specialist opening. Good news to share is that all probationary teachers have had their notifications rescinded. Temp teachers may or may not have a contract made available. The latest seat count reveals staffing needs. Upcoming activities include AP testing and busy graduation planning. CAST testing is all wrapped up and there is a need for 95 % participation, which we look set to meet. The bell schedule planning and vote is turning out to be more complex than initially thought as there would need to be detailed planning with the City of Mill Valley, and a traffic study will be required to see how a later start might impact traffic and public safety. Angela Gramlick left strong systems in place for master schedule planning and information is coming together.

### **Teacher's Report**

Ben updated the group that on the May 10th guest speaker/performer Mic Crenshaw will be visiting campus. Mic will be presenting at the Caldwell Theater on his extensive work in hip hop, empowering student voice, and breaking down borders through equity training and self expression. The event is made possible by CTE's BenJosh Memorial Visiting Scholars Fund. Luc updated everyone on the big May 6th Community Service event for 9th graders. The event will be a service experience as well as a time to bond and build community. Hoping this is a new tradition for Tam. Big thanks to Roni Moore for co-organizing the event that will include all 9th graders.

### **Student Report:**

ASB elections are happening this week. There is also a big rally coming up on May 31st. Prom is set for May 25th, and tickets are sale on May 1st. There will be four different prices including an "early bird" special. Senior week planning is underway with the Six Flags Trip and \$60 per person.

### **Classified Report:**

Big thanks to the Admin for hosting a Classified luncheon today.

**Adjournment:** Meeting adjourned 4:15 p.m.

Respectfully submitted,

*Ben Cleaveland*  
Recording Secretary