

Interdistrict Attendance

In accordance with an agreement between the Governing Board and the board of another district, a permit authorizing a student of either district to enroll in the other district may be issued upon approval of both districts.

The district shall post on its website the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (Education Code 46600.1, 46600.2)

1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year.
2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence.
3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision.
4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request.
5. Applicable timelines for processing a request, including the following statements:
 - a. The district will notify the parent/guardian of its final decision within 30 calendar days from the date the request was received.
6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded.

Priority for interdistrict attendance shall be given to a student who has been determined by staff of either the district of residence or district of proposed enrollment to be a victim of an act of bullying, as defined in Education Code [48900\(r\)](#), committed by a student of the district of residence. (Education Code [46600](#)) (cf. [5131.2](#) - Bullying)

In addition, the Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. To allow the student to complete a school year when the parents/guardians have moved out of the district during that year.
2. To permit children of District employees to attend District schools under the following conditions:
 - a. Employee must be a member of the district management team, regular school year certificated employee, confidential classified employee, or employee covered by the classified bargaining unit.
 - b. Employee must have permanent status in the District, with a .5 FTE or greater assignment.
 - c. Children of employees will be defined as the natural and adopted children currently residing with a District employee as described above, or the children of an

- employee's registered Domestic Partner currently residing with the employee.
- d. Employees may be a member of a feeder district if a jointly signed resolution of reciprocity exists outlining the conditions for transfer. The aforementioned conditions would also apply.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level, or other considerations that are not arbitrary. However, once a student is admitted, the district may not deny that student continued attendance because of overcrowded facilities at the relevant grade level. (cf. [0410](#) - Nondiscrimination in District Programs and Activities)

Within 30 calendar days of a request for an interdistrict permit, the Superintendent or designee shall notify the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the Governing Board and County Board of Education as specified in Education Code 46601. (Education Code 46601)
(cf. [5145.6](#) - Parental Notifications)

For a period not to exceed two school months, the Governing Board may provisionally admit a pupil who resides in another district, pending a decision of the two district boards, or by the County Board of Education upon appeal, regarding the interdistrict attendance. (Education Code [46603](#))

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)
(cf. 5119 – Students Expelled from Other Districts
(cf. 5114.1 – Suspension and Expulsion/Due Process)

Once a student is admitted to a school on the basis of an interdistrict attendance agreement between two districts, the student shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school in which they are enrolled, unless reapplication standards are otherwise specified in the interdistrict attendance agreement. Existing interdistrict attendance permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year. (Education Code [46600](#))

Regulation
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TAMALPAIS UNION HIGH SCHOOL DISTRICT
Larkspur, California