

● Drake High School Agenda

Organization: DLC Date: 3/13/19

3:45 p.m. Drake High Main Office

Purpose/Outcomes for Meeting: <ul style="list-style-type: none"> Establish norms, roles and organizational overview of the DLC. Provide information on a policy change. Review Honor Crew Application 	Norms and/or Agreements: <ul style="list-style-type: none"> Be respectful Don't Repeat Wait to be called on Stay on topic Come prepared and bring materials Cell phone on vibrate
Purpose for Agenda Items Key: <ul style="list-style-type: none"> Information Sharing- IS Learning- L Discussion- D Planning- P Delayed Decision Making- DDM- (For one month) Decision-making- DM 	Roles: <ul style="list-style-type: none"> Facilitator- Organizes meeting by using agenda Time-Keeper- Provides updates on time use for agenda items Process Checker- Provides clarity on norms/agreements Notetaker- Takes notes, provides copy to team

Time	Agenda Item	Person	Outcomes and Purpose	Notes
10 min	Welcome DLC Business Approval of minutes from 2-6-19	L. Seabury	Set up working business for all meetings. P, D	-Minutes 2-6-19 attached
15 min	Wellness Window Art	B. Cederstrom	L, D, DM	
15 min	Safety Plan Approval	C. Stuart	D, DM	Please read attached document and bring any que
15 min	Complete Graduation Recognition Approval	L. Seabury	D, DM	
20 min	Discipline Overview	L. Seabury	D	